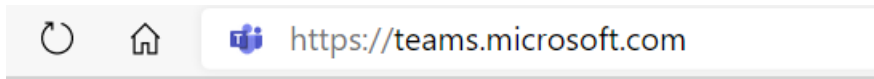
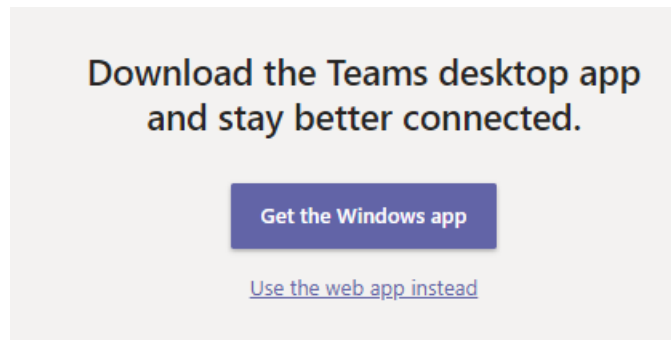


## HOME LEARNING

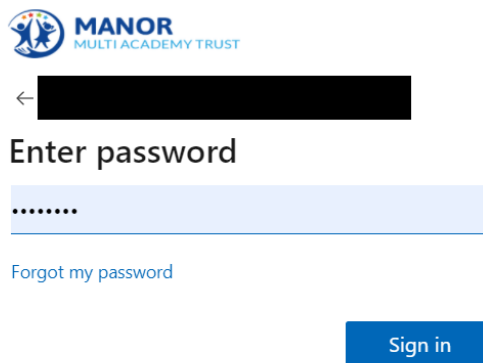
- Access TEAMS via <http://teams.microsoft.com>



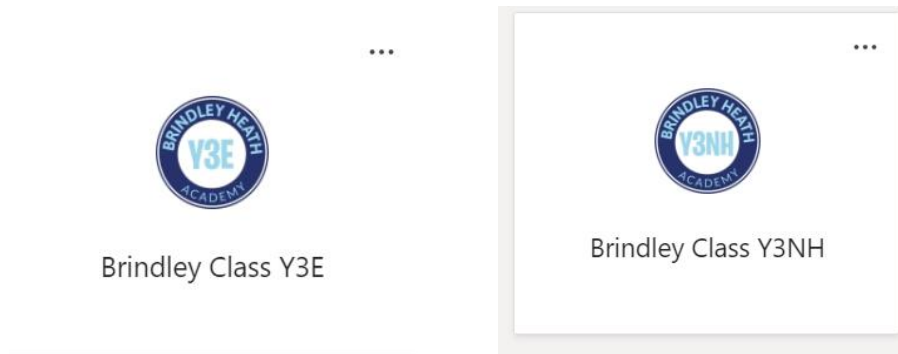
- Press 'use the web app instead' (unless you have the TEAMS app)



- Enter your username and password and press sign in

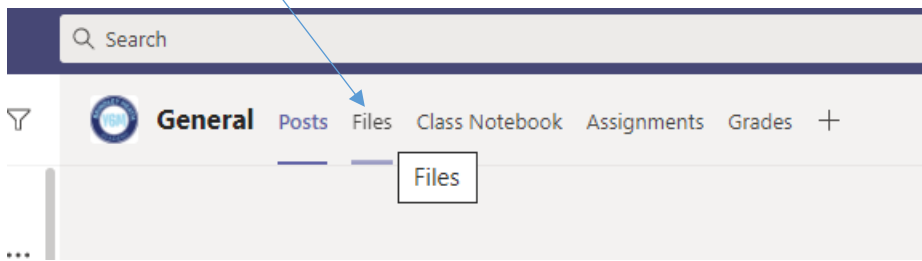


- Click on your class

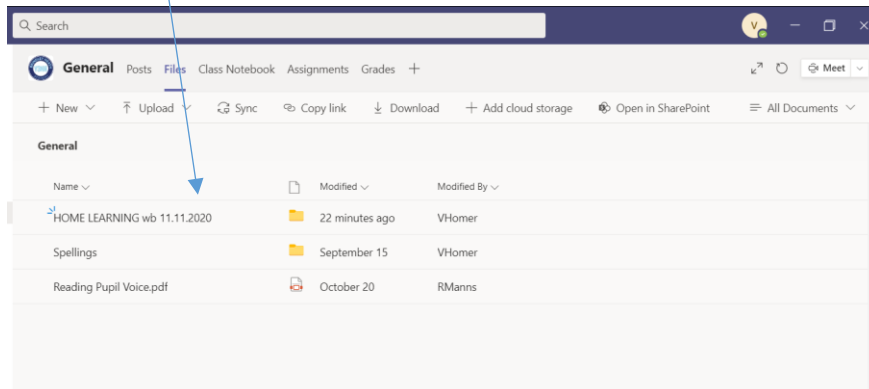


You are now in TEAMS. See below for how to access lesson videos and resources.

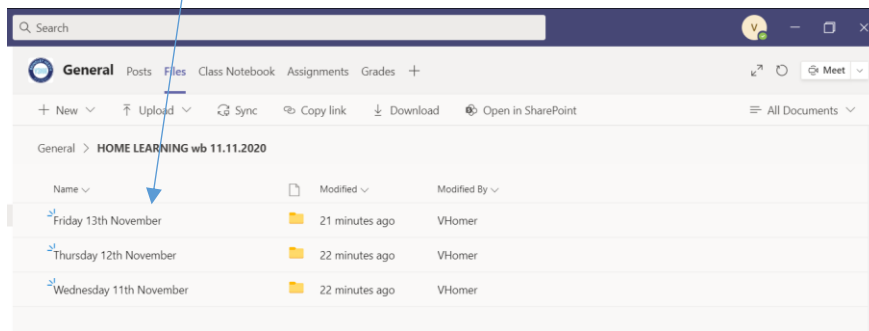
## All documents are in FILES



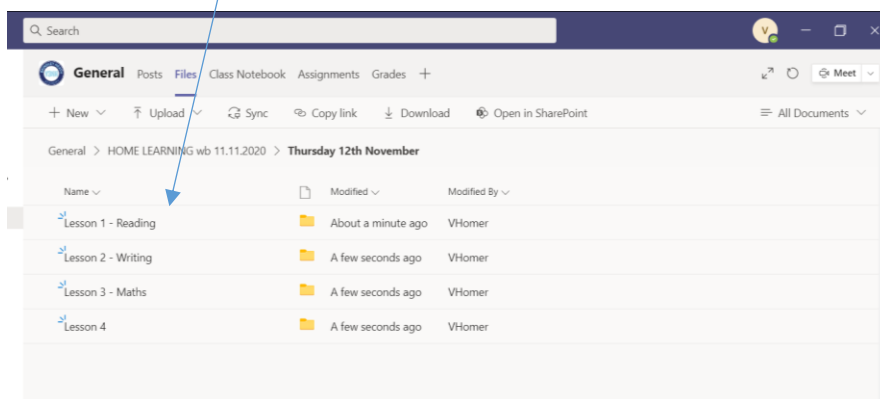
## All documents are in the home learning folder:



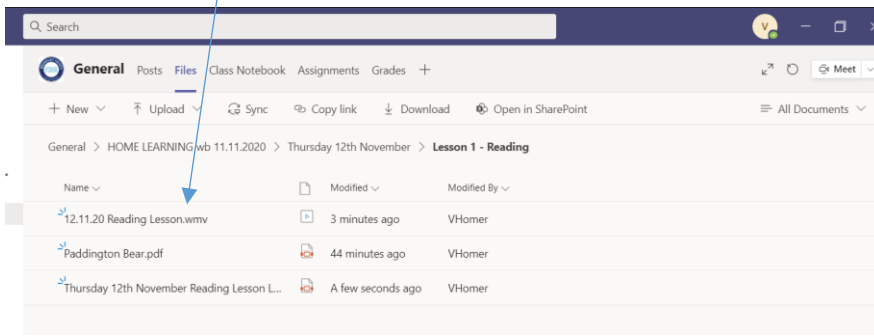
## Click on the day you are on:



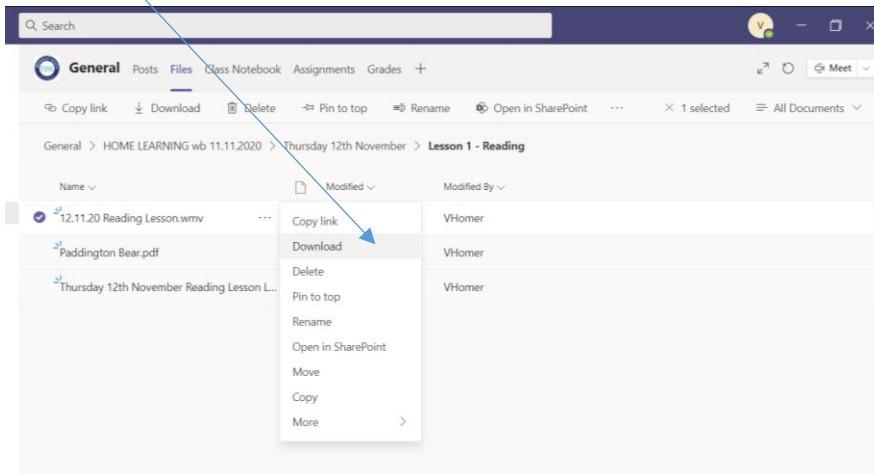
## All lessons for the day are in that folder:



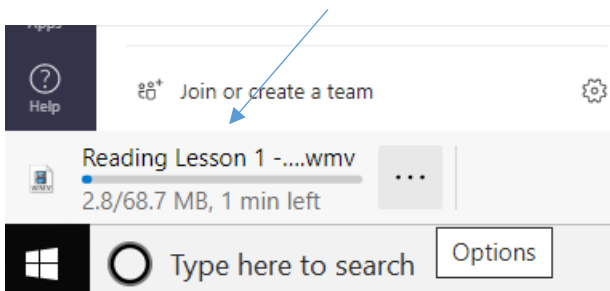
All the resources for each lesson (including any video instructions) will be in there:



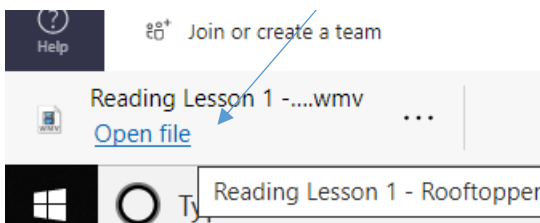
There will be a video file (and a link to the Youtube version if you struggle to download it) and any other documents you need. To download the file click on the 3 dots ... and then click download



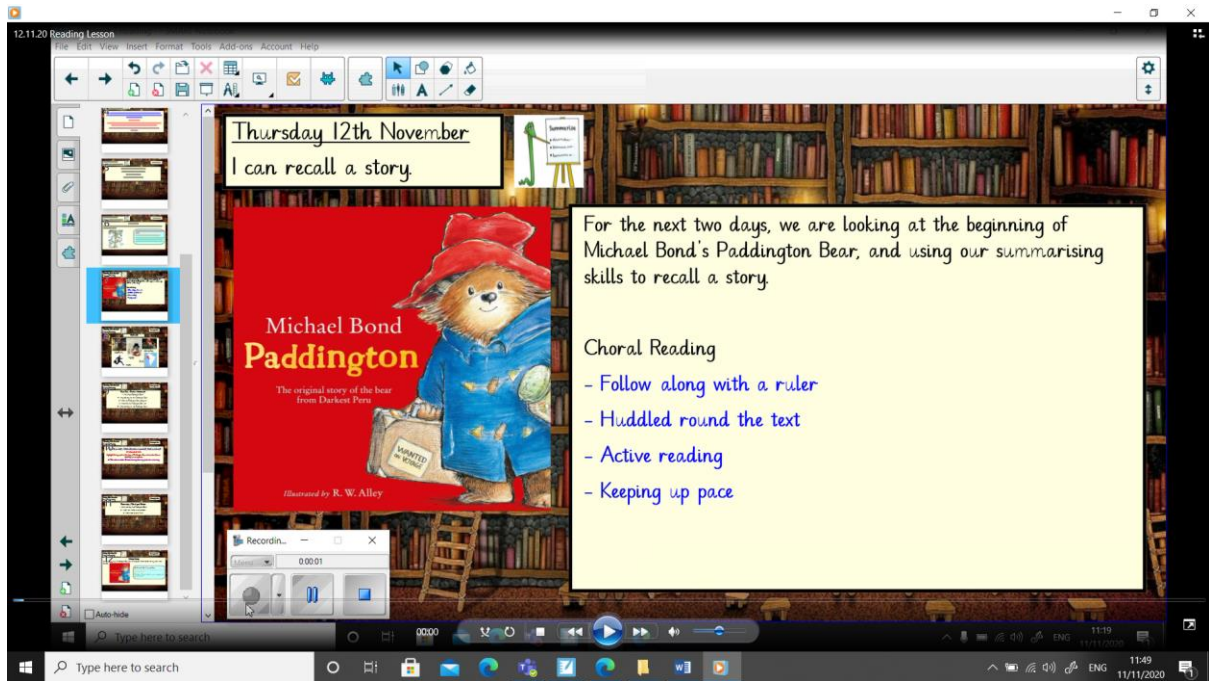
The file will then download at the bottom of the screen



When the file has finished downloading, click open file



The file or video will then open



Watch the lesson video introduction and then have a go at any tasks you are given.

If you are asked to complete tasks you will have a remote learning book to use.

Have a go and do your best - that's all we ask of you!

Live Meetings - see next page

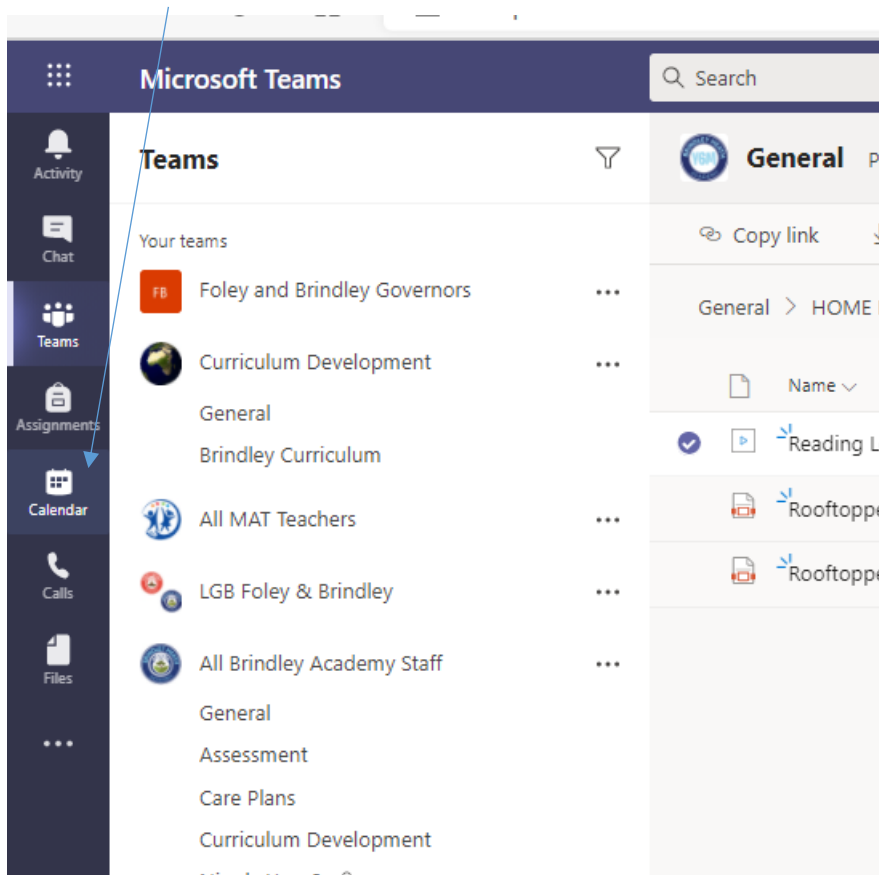
## Live Meetings

Throughout the day there will be live meetings.

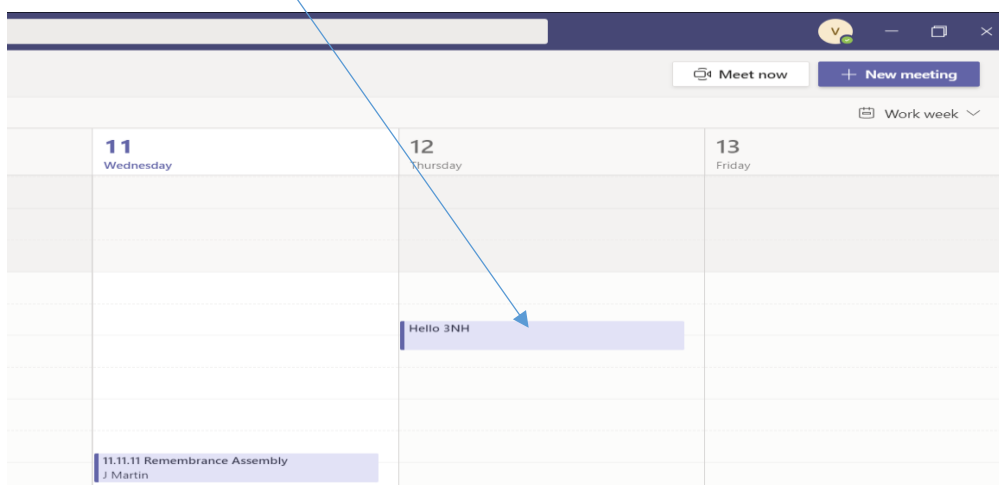
The idea of these meetings are that you can log in if you have had any problems or have struggled with the work. If you have accessed the lesson you can share your work with your class teacher and have feedback.

We will have three online sessions as points of contact throughout the day. (Please see the remote learning overview for your child's year group for times.)

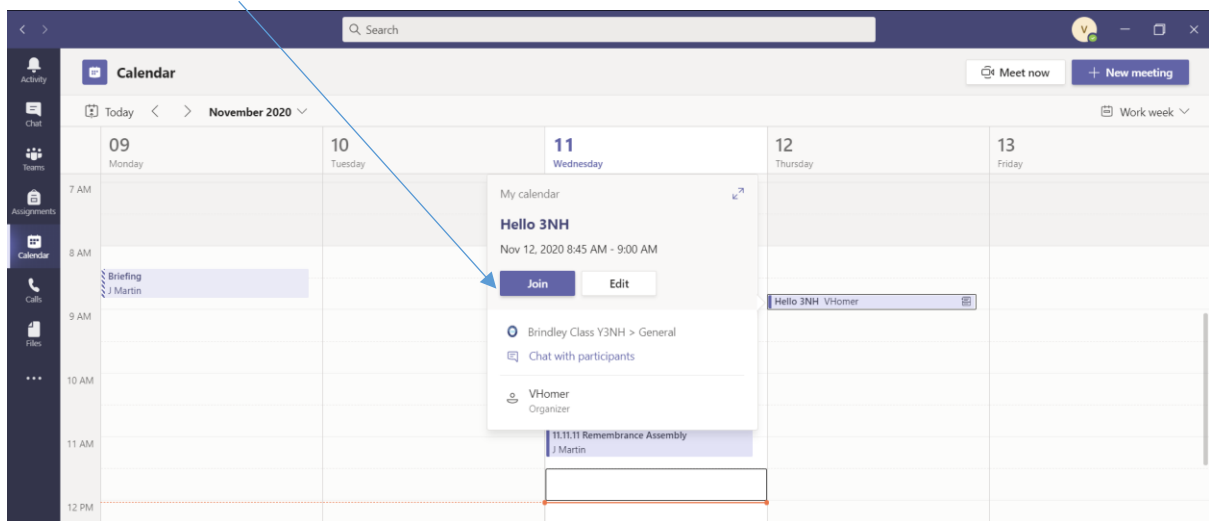
To access a meeting, click on Calendar:



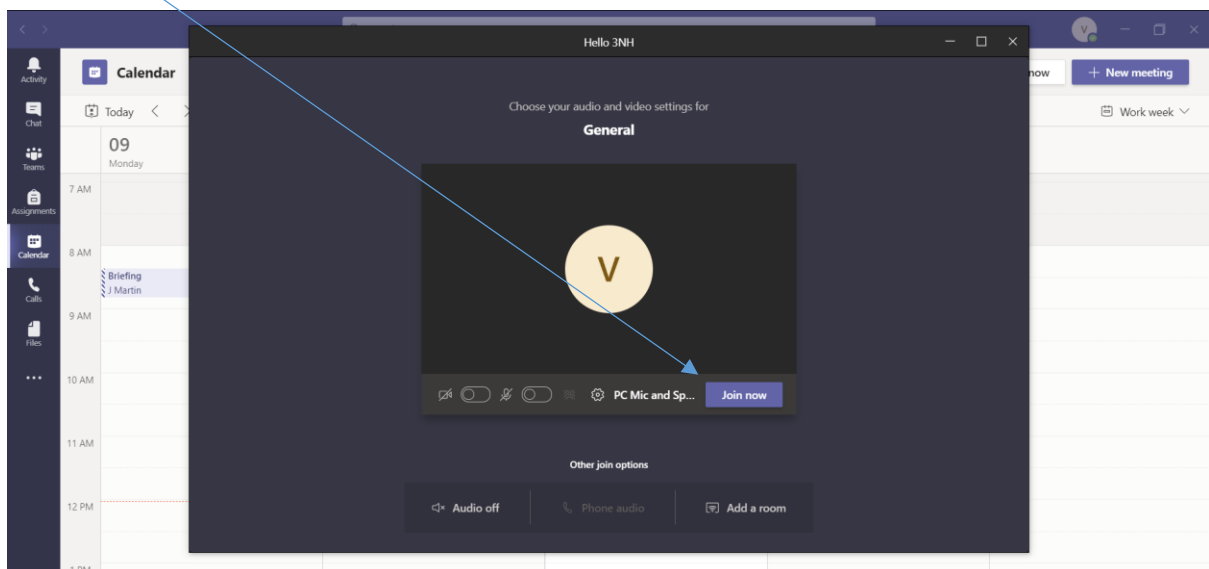
You will see the meeting on the calendar.



Click on the meeting and press Join



Click Join Now



In the meeting we will ask you to turn your microphone off unless we ask you to turn it on.



If you want to speak, we would ask that you use the hand icon

All of your logons and passwords for TEAMS will be sent by parentmail. If you do not have your logon, or it is not working, e-mail us at:

[year3@brindleyacademy.com](mailto:year3@brindleyacademy.com)

[year4@brindleyacademy.com](mailto:year4@brindleyacademy.com)

[year5@brindleyacademy.com](mailto:year5@brindleyacademy.com)

[year6@brindleyacademy.com](mailto:year6@brindleyacademy.com)

We will do our best to make this as successful as can be!